Resea	arcl	h F	acility Reopening Checklist					
Building:			Room number:					
Supervisor Name:			Approved Research Personnel:					
Safety Resources								
Physical Condition	Yes	No	Comments					
Workplace condition								
Environmental condition								
Facility condition								
Safety Checks	Yes	No	Comments					
Fire extinguisher								
First Aid Kit Available								
Eyewash Flush								
Safety shower clear and flushed								
Fumehood working								
BSC Certified								
Potable Water Flushed in Area								
Chemical spills and storage								
COVID-19 Research Permit Posted								
Laboratory	Insp	ecti	on Checklist [Researcher's Responsibility]					
Inspection Points (see back for more information)	Voc	No	Comments					
Workplace and Environment Condition	163	NO	Comments					
Emergency Preparedness								
Hazadrous Chemicals and Wastes								
Electrical Checks								
Refrigerators and Freezers working								
Ovens, computers, balances, etc.								
Speciality Equipment Working properly	Yes	No	Comments					
Required Postings	163	INO	Comments					
COVID-19 Course Certificate Posted								
Working Along and Afterhours Posted Disinfection Plan								
		<u></u>						
I certify that the inform	atior	n pro	vided in this form is correct to the best of my knowledge.					
Responsible Party Name:			Responsible Party Signature:					
Date:			Telephone number:					
Safety Resources Name:			Safety Resources Signature:					
Date:			Telephone number:					

## Safety Resources Inspection List

	Cofety Deserves - Dhysical Conditions
•	Safety Resources—Physical Conditions
	There are no observed water leaks or
	damage to ceiling, walls or floors
	No visible potential airborne hazards
	observed (smoke, dust, vapours, gases)
	No mould odours or mould growth is
	present
	There is adequate lighting and ventilation in
	work areas
	Emergency shut offs (e.g. electrical panels,
	gas valves, etc.) are free from obstruction
	(1 m)
	No mice, other rodent or insect issues
	observed
	Travel ways are kept clear and exits not
	blocked
	Hand washing and toilet facilities are
	available
	Drinking water is available
	All locks are functional
	Access points and stairways are uncluttered
1	Safety Resources—Safety Checks
	man anatomical and a control of a control of
	Fire extinguisher is available and inspected
	Fire extinguisher is available and inspected  Fire extinguisher is free from obstructions
	Fire extinguisher is free from obstructions
	Fire extinguisher is free from obstructions Emergency fire sprinkler heads are not
	Fire extinguisher is free from obstructions  Emergency fire sprinkler heads are not blocked by materials on shelving or stacked
	Fire extinguisher is free from obstructions  Emergency fire sprinkler heads are not blocked by materials on shelving or stacked from floor
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## **Research Inspection List**

	Research Inspection List
1	Researcher—Workplace, Environment & Facility Conditions
	Adequate work space is provided for
	personnel
	Floors and the ground are clean and free of
	debris
	Work areas and work surfaces are in good
	condition
	Equipment and tools are in good operating
	condition
	Storage racks and areas are organized
	Travel ways are kept clear and exits not
	blocked
✓	Researcher—Emergency Preparedness
	Site-specific emergency response plans are
	readily available and understood by all field
	team members (rescue plans and
	emergency response procedures)
	Personnel have signed on to Alertus:
	www.usask.ca/usafe
	An emergency marshalling area has been
	determined
	Emergency response contact information is
	available and current
	Serious allergies are known for all team
	members and appropriate precautions have
	been taken
	Researcher—Hazardous Material &
✓	Chemical Use
	Personnel are aware of the hazardous
	substances they are working with including
	current research procedures
	Appropriate hazard warning signs are
	affixed and legible (e.g. WHMIS 2015)
	Safety Data Sheets (SDSs) are available,
	current and reviewed by all personnel
	Chemical and material inventories are
	current
	Laboratories and storage areas are locked
	and secure when not in use
	All hazardous substance containers are
	labeled in accordance with WHMIS
	standards
	Chemical liquids are kept in closed and
	labeled containers when not in use
	.a.za contamers writer flot in use

	All hazardous substances are stored below eye level
	All flammandala limuida ana atamadin
	All flammable liquids are stored in
	containers that are less than 5 L in volume
	Secondary containment is available for
	hazardous materials
	11
	Hazardous wastes are disposed of
	appropriately
	Hazardous wastes are not allowed to
	accumulate
	Proper size/type of waste containers are
	used and stored properly (secondary
	containment required for storage)
	Cylinders are secured to prevent falling
	Cylinder regulator, tubes and hoses are in
	good condition
	Cylinder use procedures are readily
	available
	Materials stored above shoulder height are
	secured so that they do not fall
✓	Researcher—Electrical Safety
	Personnel are aware of electrical hazards in
	the work environment
	Personnel know the location of generators
	and shut-off switches
	Cords are secured when exposed to foot
	·
	traffic
	Electrical equipment and power cords are
	in good condition and properly maintained,
	no burn/scorch marks or cracks are visible
	Electrical cords are CSA approved and in
	good condition
	Electrical extension cords are not run under
	equipment
	Power-bars and electrical cords are not
	daisy chained (connected in series)
	Electrical cords and/or electrical equipment
	are not in contact with water (unless design
	for accordingly)
	Researcher—Equipment, Tools, Ovens &
1	Instruments
	Personnel are appropriately trained in the
	use of the equipment
	use of the equipment
	Personnel are aware of the hazards and
	Personnel are aware of the hazards and control measures associated with the use
	Personnel are aware of the hazards and

	Equipment/tools are appropriate for the work being performed
	The equipment is in good operating condition and properly maintained
	Commercial equipment/tools have not been modified or customized
	Safety devices have not been disabled
	Equipment/tools are turned off when not in use or unattended and stored properly
✓	Researcher—Specialty Equipment—Fill as needed
	Deionized water flushed and tested
	Ultra-pure water systems flushed and tested

Contact Safety Resources at 306-966-4675 or http://safetyresources.usask.ca/

If you have any questions